

*Mark Halkola, Supervisor
Traci Sleeman Houle, Clerk
Christa Gardner, Treasurer
Aaron Janke, Trustee
Don Wareham, Trustee*



Box 437 • 48545 Main Stre
Dollar Bay, MI 499
Phone (906) 482-85
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Osceola Township Water Meeting
Proposed Agenda
October 14, 2020 6:00 P.M.

1. Call the meeting to order
2. Roll call/attendance
3. Approval of agenda
4. Approval of Minutes
5. Financial Reports
6. Payment of bills
7. Public comment (3 minutes per person)
8. Reports:
 - a. Water operator's: pumpage, repairs/leaks
 - b. Secretary's report
8. Unfinished Business:
 - a. Water System Ordinance (to post on website for review)
9. New Business:
 - a. FY 2019-2020 Audit
11. Adjourn

This meeting is being recorded for the purpose of accurate minutes.

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Don Wareham, Trustee



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Osceola Township Water Meeting Minutes
September 9, 2020 at 6:00 p.m.

The regular meeting of the Osceola Township Water Board was called to order by Supervisor Halkola on September 9, 2020 at 6:00 p.m. at the Osceola Township Boardroom. Board members present were Mark Halkola, Traci Sleeman Houle, Aaron Janke and Christa Gardner. Don Wareham was not present.

Motion by Gardner supported by Houle to approve the agenda. AVIF

Motion by Janke supported by Houle to accept the August meeting minutes. AVIF

Motion by Houle, supported by Gardner to approve the financial reports. AVIF

Motion by Gardner supported by Janke for payment of the bills. AVIF

Public Comment: 6:05 p.m. No Public Comment

Reports:

- a. Operators report's: Verbal and written Report by Mr. Mattfolk. Request for \$6,400.00 for radios and meters and \$300.00 for pipe shut off crimping tool. Motion by Janke, supported by Gardner to recommend to the board the request for \$6,700.00. AVIF
- b. Secretary's report: Written report submitted.

Unfinished business:

- a. The water system ordinance. Verbal report by Supervisor Halkola, the ordinance is being reviewed by both water boards.

New business:

- a. Audit cost charged. Tamarack City Water \$1,100 and Osceola Township Water \$1,050. These are the amounts budgeted for this fiscal year and will be reviewed for next fiscal year and redetermined accordingly.

Public Comment: 6:29 p.m. No public comment.

Motion by Houle, supported by Janke to adjourn at 6:30 p.m. AVIF

This meeting is being recorded for the purpose of accurate minutes

Osceola Township-Water Fund
Balance Sheet
As of September 30, 2020

	Sep 30, 20
ASSETS	
Current Assets	
Checking/Savings	
10-19 · SNB NOW Checking	117,240.18
10-19-1 · SNB-General Checking	10,500.00
10-19-2 · New Truck Fund	-1,062.74
10-19 · SNB NOW Checking - Other	-
Total 10-19 · SNB NOW Checking	126,677.44
10-22 · Miner's Bank Money Market	71,760.00
10-22-1 · New Bond Redemption	1,946.32
10-22-2 · Repair and Replacement	362.87
10-22 · Miner's Bank Money Market - Other	-
Total 10-22 · Miner's Bank Money Market	74,069.19
Total Checking/Savings	200,746.63
Accounts Receivable	-0.20
10-36 · Current Accounts Receivable	-
Total Accounts Receivable	-0.20
Other Current Assets	6,374.99
10-35 · Water Fund A/R	528.40
10-37 · Due from TC Water Dept.	175.00
10-40 · Due from Mason Wastewater Fund	-
Total Other Current Assets	7,078.39
Total Current Assets	207,824.82
Fixed Assets	15,600.00
10-130 · Land	39,424.36
10-141 · Buildings	29,500.00
10-142 · Vehicles	-1.00
10-144 · Equipment & Machinery	2,547,306.35
10-150 · Fixed Assets - Water Lines	108,795.02
10-152 · Fixed Assets-Coast Guard Lines	-1,548,035.53
10-153 · Accumulated Depreciation	-
Total Fixed Assets	1,192,589.20
TOTAL ASSETS	1,400,414.02
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	12,660.00
20-200 · Accrued interest	4,669.83
20-240 · Due to General Fund	-
Total Other Current Liabilities	17,329.83
Total Current Liabilities	17,329.83
Long Term Liabilities	590,000.00
20-300 · Bonds Payable (SNB)	-
Total Long Term Liabilities	590,000.00
Total Liabilities	607,329.83
Equity	432,884.03
35-345 · Contributed Capital	106,400.00
35-346 · Contributed Capital-Horner FI	234,710.91
35-390 · Fund Balance	19,089.25
Net Income	-
Total Equity	793,084.19
TOTAL LIABILITIES & EQUITY	1,400,414.02

Osceola Township-Water Fund Profit & Loss Budget vs. Actual April through September 2020

	Apr - Sep 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40-601 · Water Service	65,148.42	192,445.00	-127,296.58	33.9%
40-610 · Water Collected on Taxes	0.00	2,450.00	-2,450.00	0.0%
40-627 · Late Fees	1,634.28	3,100.00	-1,465.72	52.7%
40-629 · Water Shut Off & On	245.30	1,200.00	-954.70	20.4%
40-665 · Interest on Investments	95.18	300.00	-204.82	31.7%
40-684 · Miscellaneous Revenue	379.44	4,955.00	-4,575.56	7.7%
40-700 · Wellhead	0.00	150.00	-150.00	0.0%
40-701 · Hydrants	0.00	3,700.00	-3,700.00	0.0%
40-802 · Hookups	0.00	7,500.00	-7,500.00	0.0%
Total Income	67,502.62	215,800.00	-148,297.38	31.3%
Gross Profit	67,502.62	215,800.00	-148,297.38	31.3%
Expense				
701 · Treasurer/Clerk Salary	4,020.00	8,100.00	-4,080.00	49.6%
702 · Water Supervisor Salary	7,938.00	13,500.00	-5,562.00	58.8%
704 · Water Board Salary	850.00	1,800.00	-950.00	47.2%
705 · Secretary Salary	1,829.29	4,700.00	-2,870.71	38.9%
708 · Labor Expense	0.00	3,000.00	-3,000.00	0.0%
709 · Payroll Taxes	1,105.28	2,000.00	-894.72	55.3%
710 · Water Sampling	1,135.00	2,800.00	-1,665.00	40.5%
711 · Insurance Expense	1,670.00	3,600.00	-1,930.00	46.4%
712 · Bond Insurance Expense	0.00	200.00	-200.00	0.0%
727 · Office Rent	750.00	1,500.00	-750.00	50.0%
728 · Telephone	298.59	1,000.00	-701.41	29.9%
730 · Travel Expense	0.00	0.00	0.00	0.0%
731 · Vehicle Expense	561.00	3,000.00	-2,439.00	18.7%
732 · Postage	1,381.37	2,000.00	-618.63	69.1%
740 · Office Supplies	365.33	600.00	-234.67	60.9%
742 · Operating Supplies	6,372.42	9,000.00	-2,627.58	70.8%
745 · Maintenance & Repair	890.27	56,000.00	-55,109.73	1.6%
800 · Audit	1,050.00	1,050.00	0.00	100.0%
801 · Engineering, Attorney Fees	0.00	500.00	-500.00	0.0%
802 · Well Head Protection	0.00	250.00	-250.00	0.0%
803 · Water System Improvements	0.00	14,000.00	-14,000.00	0.0%
829 · SNB Bonds - principal	0.00	43,000.00	-43,000.00	0.0%
830 · SNB Bond Interest	12,660.00	28,000.00	-15,340.00	45.2%
919 · Repair & Replacement Mason	0.00	500.00	-500.00	0.0%
921 · Utilities Expense	4,911.68	10,000.00	-5,088.32	49.1%
956 · Miscellaneous Expense	301.81	1,200.00	-898.19	25.2%
957 · Training and Conferences	0.00	500.00	-500.00	0.0%
958 · Dues and Memberships	323.33	4,000.00	-3,676.67	8.1%
968 · Depreciation Expense	0.00	0.00	0.00	0.0%
Total Expense	48,413.37	215,800.00	-167,386.63	22.4%
Net Ordinary Income	19,089.25	0.00	19,089.25	100.0%
Net Income	19,089.25	0.00	19,089.25	100.0%

2:27 PM
10/12/20

Osceola Township-Water Fund Check Detail September 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3796	09/01/2020	Core & Main ...		10-19-1 · SNB-...		-692.92
Bill		09/01/2020			742 · Operating ...	-692.92	692.92
TOTAL						-692.92	692.92
Bill Pmt -Check	3797	09/01/2020	Semco Energy		10-19-1 · SNB-...		-32.78
Bill		09/01/2020			921 · Utilities Ex...	-32.78	32.78
TOTAL						-32.78	32.78
Bill Pmt -Check	3798	09/01/2020	UPPCO		10-19-1 · SNB-...		-753.17
Bill		09/01/2020			921 · Utilities Ex...	-753.17	753.17
TOTAL						-753.17	753.17
Bill Pmt -Check	3799	09/01/2020	White Water ...		10-19-1 · SNB-...		-51.00
Bill		09/01/2020			710 · Water Sa...	-17.00	17.00
					710 · Water Sa...	-34.00	34.00
TOTAL						-51.00	51.00
Bill Pmt -Check	3800	09/01/2020	Associated B...		10-19-1 · SNB-...		-197.03
Bill		09/01/2020			731 · Vehicle Ex...	-67.34	67.34
					732 · Postage	-9.60	9.60
					956 · Miscellane...	-120.09	120.09
TOTAL						-197.03	197.03
Bill Pmt -Check	3801	09/16/2020	UPPCO		10-19-1 · SNB-...		-4.83
Bill		09/16/2020			921 · Utilities Ex...	-4.83	4.83
TOTAL						-4.83	4.83
Bill Pmt -Check	3802	09/16/2020	White Water ...		10-19-1 · SNB-...		-34.00
Bill		09/16/2020			710 · Water Sa...	-34.00	34.00
TOTAL						-34.00	34.00
Bill Pmt -Check	3804	09/26/2020	Verizon Wirel...		10-19-1 · SNB-...		-47.58
Bill		09/26/2020			728 · Telephone	-47.58	47.58
TOTAL						-47.58	47.58
Bill Pmt -Check	3805	09/26/2020	White Water ...		10-19-1 · SNB-...		-34.00
Bill		09/26/2020			710 · Water Sa...	-34.00	34.00
TOTAL						-34.00	34.00
Bill Pmt -Check	3806	09/26/2020	UPPCO		10-19-1 · SNB-...		-797.50
Bill		09/26/2020			921 · Utilities Ex...	-797.50	797.50

Osceola Township-Water Fund
Deposit Detail
September 2020

Type	Num	Date	Name	Account	Amount
Deposit		09/08/2020		10-19-1 · SNB-Gen...	15,822.45
				10-35 · Water Fund...	-15,822.45
TOTAL					-15,822.45
Deposit		09/16/2020		10-19-1 · SNB-Gen...	2,237.12
				10-35 · Water Fund...	-2,237.12
TOTAL					-2,237.12
Deposit		09/16/2020		10-19-1 · SNB-Gen...	634.41
				10-35 · Water Fund...	-634.41
TOTAL					-634.41
Deposit		09/23/2020		10-19-1 · SNB-Gen...	748.37
				10-35 · Water Fund...	-748.37
TOTAL					-748.37
Deposit		09/30/2020		10-19-1 · SNB-Gen...	637.08
				10-35 · Water Fund...	-637.08
TOTAL					-637.08
Deposit		09/30/2020		10-22 · Miner's Ba...	12.18
				40-665 · Interest on...	-12.18
TOTAL					-12.18

MONTHLY WELL PUMPAGE

WSSN 1840

MONTH/YEAR 9/20

Day of Month	DAILY PUMPAGE — MILLION GALLONS PER DAY										Daily Total MGD	
	Well Number											
	2	3										*
1	.0635	.1343										.1978
2	.0442	.0485										.0927
3	.0919	.0468										.1387
4	.0912	.0461										.1373
5	.0426	.0982										.1408
6	.0949	.0453	5									.1402
7	.0696	.0479										.1175
8	.1096	.0509										.1605
9	.0945	.0441										.1386
10	.0420	.1016	10									.1436
11	.0943	.0446										.1389
12	.0423	.1021										.1444
13	.0951	.0446										.1397
14	.0435	.1007										.1442
15	.0954	.0471	15									.1425
16	.0456	.0987										.1443
17	.0932	.0494										.1426
18	.0475	.0988										.1473
19	.0915	.0503										.1420
20	.0481	.0992	20									.1473
21	.0446	.0514										.0960
22	.0946	.0470										.1416
23	.0437	.1008										.1445
24	.0760	.0452										.1412
25	.0422	.0992	25									.1414
26	.0959	.0445										.1404
27	.0421	.1038										.1459
28	.0949	.0450										.1399
29	.0818	.0595										.1413
30	.0422	.1006	30									.1428
31												.1428
Remarks	* 12" water main break - Mason										Monthly Total	4,2139
											Monthly Maximum	1,978
											Monthly Average	1,406
											Monthly Minimum	0,927