

Mark Halkola, Supervisor
Traci Sleeman Houle, Clerk
Christa Gardner, Treasurer
Aaron Janke, Trustee
Don Wareham, Trustee



Box 437 • 48545 Main Street
Dollar Bay, MI 49922
Phone (906) 482-8578
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Osceola Township Utility Meeting
Proposed Agenda
January 12, 2022, 6:00 P.M.

1. Call the meeting to order
2. Roll call/attendance
3. Approval of agenda
4. Approval of Minutes
5. Financial Reports
6. Payment of bills
7. Public comment (3 minutes per person)
8. Reports:
 - a. Water operator's: pumpage, repairs/leaks
 - b. Secretary's report
 - c. Mason Sewer Operator Report
9. Unfinished Business:
 - a.
9. New Business:
 - a.
10. Public comment (3 minutes per person)
12. Adjourn

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Osceola Township Utility Meeting Minutes
December 8, 2021, 6:00 PM

The regular meeting of the Osceola Township Utility Board was called to order by Supervisor Mark Halkola on December 8, 2021, at 6:00 PM. Board members present were Mark Halkola, Christa Gardner, Don Wareham, Aaron Janke and Traci Houle.

Motion by Gardner, supported by Houle to approve the amended agenda adding A. to New Business. Truck tires for the water system's pick up. AVIF

Motion by Wareham, supported by Gardner to accept the minutes of the November 10, 2021, meeting. Amending punctuation to a question mark after A. in Unfinished business. AVIF

Motion by Houle, supported by Gardner to approve the financial reports as presented. AVIF

Motion by Wareham, supported by Janke for payment of the bills. AVIF

Public Comment: No public comment. Closed at 6:09 PM.

Reports:

- a. Operator's Report: pumpage report, written report, brief discussion regarding operator's report. Finally, Mr. Mattfold indicated the water system truck needs new tires. Motion by Wareham, supported by Janke to approved new winter tires for water truck 2/3-1/3 split total amount \$861.76. AVIF
- b. Secretary's Report: Written report submitted.
- c. Mason Sewer Project Report: No Report. Mr. Siira was not able to attend

Unfinished Business:

No Unfinished business.

New Business:

- a. New Truck Tires. Voted on during operator's report.

Public Comment: 6:25 p.m. Horst Schmidt asked if cost of tires would be split between water companies. Public comment closed at 6:26 p.m.

A motion by Janke, supported by Wareham to adjourn at 6:26PM. AVIF

Osceola Township-Water Fund
Profit & Loss Budget vs. Actual
 April through December 2021

	Apr - Dec 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40-601 · Water Service	101,987.50	192,445.00	-90,457.50	53.0%
40-610 · Water Collected on Taxes	0.00	2,450.00	-2,450.00	0.0%
40-627 · Late Fees	1,827.47	3,100.00	-1,272.53	59.0%
40-629 · Water Shut Off & On	200.00	1,200.00	-1,000.00	16.7%
40-665 · Interest on Investments	141.19	300.00	-158.81	47.1%
40-684 · Miscellaneous Revenue	268.58	4,955.00	-4,686.42	5.4%
40-700 · Wellhead	0.00	150.00	-150.00	0.0%
40-701 · Hydrants	0.00	3,700.00	-3,700.00	0.0%
40-802 · Hookups	1,066.00	7,500.00	-6,434.00	14.2%
Total Income	<u>105,490.74</u>	<u>215,800.00</u>	<u>-110,309.26</u>	<u>48.9%</u>
Gross Profit	105,490.74	215,800.00	-110,309.26	48.9%
Expense				
701 · Treasurer/Clerk Salary	5,582.75	8,100.00	-2,517.25	68.9%
702 · Water Supervisor Salary	10,584.00	17,350.00	-6,766.00	61.0%
704 · Water Board Salary	1,150.00	1,800.00	-650.00	63.9%
705 · Secretary Salary	2,595.42	4,700.00	-2,104.58	55.2%
708 · Labor Expense	760.00	3,000.00	-2,240.00	25.3%
709 · Payroll Taxes	1,581.45	2,550.00	-968.55	62.0%
710 · Water Sampling	1,234.00	2,800.00	-1,566.00	44.1%
711 · Insurance Expense	1,309.00	3,600.00	-2,291.00	36.4%
712 · Bond Insurance Expense	0.00	200.00	-200.00	0.0%
727 · Office Rent	1,000.00	1,500.00	-500.00	66.7%
728 · Telephone	432.01	1,150.00	-717.99	37.6%
730 · Travel Expense	0.00	0.00	0.00	0.0%
731 · Vehicle Expense	2,643.40	3,000.00	-356.60	88.1%
732 · Postage	1,042.35	2,000.00	-957.65	52.1%
740 · Office Supplies	0.00	600.00	-600.00	0.0%
742 · Operating Supplies	198.35	9,000.00	-8,801.65	2.2%
745 · Maintenance & Repair	38,304.82	50,250.00	-11,945.18	76.2%
800 · Audit	1,050.00	1,050.00	0.00	100.0%
801 · Engineering, Attorney Fees	0.00	500.00	-500.00	0.0%
802 · Well Head Protection	0.00	250.00	-250.00	0.0%
803 · Water System Improvements	33,814.46	14,000.00	19,814.46	241.5%
829 · SNB Bonds - principal	43,000.00	43,000.00	0.00	100.0%
830 · SNB Bond Interest	22,740.00	28,000.00	-5,260.00	81.2%
919 · Repair & Replacement Mason	0.00	500.00	-500.00	0.0%
921 · Utilities Expense	6,069.90	10,000.00	-3,930.10	60.7%
956 · Miscellaneous Expense	847.57	1,200.00	-352.43	70.6%
957 · Training and Conferences	121.27	500.00	-378.73	24.3%
958 · Dues and Memberships	4,343.49	5,200.00	-856.51	83.5%
968 · Depreciation Expense	0.00	0.00	0.00	0.0%
Total Expense	<u>180,404.24</u>	<u>215,800.00</u>	<u>-35,395.76</u>	<u>83.6%</u>
Net Ordinary Income	<u>-74,913.50</u>	<u>0.00</u>	<u>-74,913.50</u>	<u>100.0%</u>
Net Income	<u><u>-74,913.50</u></u>	<u><u>0.00</u></u>	<u><u>-74,913.50</u></u>	<u><u>100.0%</u></u>

Osceola Township-Water Fund

Balance Sheet

01/03/22

As of December 31, 2021

Accrual Basis

	Dec 31, 21
ASSETS	
Current Assets	
Checking/Savings	
10-19 · SNB NOW Checking	
10-19-1 · SNB-General Checking	113,949.38
10-19-2 · New Truck Fund	12,000.00
10-19 · SNB NOW Checking - Other	-871.15
Total 10-19 · SNB NOW Checking	125,078.23
10-22 · Miner's Bank Money Market	
10-22-1 · New Bond Redemption	71,760.00
10-22-2 · Repair and Replacement	1,946.32
10-22 · Miner's Bank Money Market - Other	540.96
Total 10-22 · Miner's Bank Money Market	74,247.28
Total Checking/Savings	199,325.51
Accounts Receivable	
10-36 · Current Accounts Receivable	-0.20
Total Accounts Receivable	-0.20
Other Current Assets	
10-35 · Water Fund A/R	5,468.59
10-37 · Due from TC Water Dept.	468.40
10-40 · Due from Mason Wastewater Fund	175.00
12100 · Inventory Asset	-500.00
Total Other Current Assets	5,611.99
Total Current Assets	204,937.30
Fixed Assets	
10-130 · Land	15,600.00
10-141 · Buildings	39,424.36
10-142 · Vehicles	29,500.00
10-144 · Equipment & Machinery	-1.00
10-150 · Fixed Assets - Water Lines	2,547,306.35
10-152 · Fixed Assets-Coast Guard Lines	108,795.02
10-153 · Accumulated Depreciation	-1,609,616.15
Total Fixed Assets	1,131,008.58
TOTAL ASSETS	1,335,945.88
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
20-200 · Accrued interest	11,800.00
20-240 · Due to General Fund	4,669.83
Total Other Current Liabilities	16,469.83
Total Current Liabilities	16,469.83
Long Term Liabilities	
20-300 · Bonds Payable (SNB)	590,000.00
Total Long Term Liabilities	590,000.00
Total Liabilities	606,469.83
Equity	
35-345 · Contributed Capital	432,884.03
35-346 · Contributed Capital-Horner FI	106,400.00
35-390 · Fund Balance	265,105.52
Net Income	-74,913.50
Total Equity	729,476.05
TOTAL LIABILITIES & EQUITY	1,335,945.88

Osceola Township-Water Fund
Check Detail
 December 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3999	12/06/2021	White Water ...		10-19-1 · SNB-...		-34.00
Bill		12/06/2021			710 · Water Sa...	-34.00	34.00
TOTAL						-34.00	34.00
Bill Pmt -Check	4000	12/06/2021	Visa		10-19-1 · SNB-...		-142.14
Bill		12/06/2021			732 · Postage	-142.14	142.14
TOTAL						-142.14	142.14
Bill Pmt -Check	4001	12/06/2021	Associated B...		10-19-1 · SNB-...		-604.49
Bill		12/06/2021			731 · Vehicle Ex...	-277.33	277.33
					732 · Postage	-13.05	13.05
					958 · Dues and ...	-56.67	56.67
					745 · Maintenanc...	-257.44	257.44
TOTAL						-604.49	604.49
Bill Pmt -Check	4002	12/06/2021	The Tire Shop		10-19-1 · SNB-...		-20.00
Bill		12/06/2021			731 · Vehicle Ex...	-20.00	20.00
TOTAL						-20.00	20.00
Bill Pmt -Check	4003	12/06/2021	U.S. Postmas...		10-19-1 · SNB-...		-112.42
Bill		12/06/2021			732 · Postage	-112.42	112.42
TOTAL						-112.42	112.42
Bill Pmt -Check	4004	12/13/2021	Julio Contrac...		10-19-1 · SNB-...		-1,485.00
Bill		12/13/2021			745 · Maintenanc...	-397.50	397.50
					745 · Maintenanc...	-307.50	307.50
					745 · Maintenanc...	-780.00	780.00
TOTAL						-1,485.00	1,485.00
Bill Pmt -Check	4005	12/13/2021	Keweenaw P...		10-19-1 · SNB-...		-757.96
Bill		12/13/2021			921 · Utilities Ex...	-757.96	757.96
TOTAL						-757.96	757.96
Bill Pmt -Check	4006	12/13/2021	The Tire Shop		10-19-1 · SNB-...		-582.51
Bill		12/13/2021			731 · Vehicle Ex...	-582.51	582.51
TOTAL						-582.51	582.51
Bill Pmt -Check	4008	12/20/2021	Range Teleco...		10-19-1 · SNB-...		-492.00
Bill		12/20/2021			745 · Maintenanc...	-492.00	492.00
TOTAL						-492.00	492.00
Bill Pmt -Check	4009	12/27/2021	Tamarack Cit...		10-19-1 · SNB-...		-89.00

Osceola Township-Water Fund
Deposit Detail
 December 2021

Type	Num	Date	Name	Account	Amount
Deposit		12/01/2021		10-19-1 · SNB-Gen...	210.80
				10-35 · Water Fund...	-210.80
TOTAL					-210.80
Deposit		12/08/2021		10-19-1 · SNB-Gen...	1,514.80
				10-35 · Water Fund...	-1,514.80
TOTAL					-1,514.80

MONTHLY WELL PUMPAGE

WSSN 1840

MONTH/YEAR 12-21

Day of Month	DAILY PUMPAGE -- MILLION GALLONS PER DAY										Daily Total MGD		
	Well Number												
1											2	3	
2											.0513	.0347	.0860
3											.0618	.0440	.1058
4											.0508	.0562	.1070
5											.0329	.0591	.0870
6											.0526	.0561	.1087
7											.0515	.0555	.1070
8											.0510	.0539	.1057
9											.0509	.0561	.1070
10											.0371	.0550	.0921
11											.0463	.0551	.1014
12											.0516	.0553	.1069
13											.0532	.0512	.1044
14											.0514	.0398	.0912
15											.0335	.0558	.0893
16											.0509	.0546	.1055
17											.0688	.0544	.1232
18											.0381	.0557	.0938
19											.0469	.0556	.1025
20											.0520	.0363	.0883
21											.0514	.0545	.1059
22											.0511	.0546	.1057
23											.0482	.0549	.1031
24											.0519	.0561	.1080
25											.0536	.0352	.0888
26											.0521	.0748	.1269
27											.0540	.0303	.0843
28											.0714	.0569	.1283
29											.0536	.0767	.1298
30											.0529	.0580	.1109
31											.0526	.0458	.0984
Remarks:													
										Monthly Total	2,1622		
										Monthly Maximum	.1298		
										Monthly Average	.1020		
										Monthly Minimum	.0703		

Report from the Water Secretary for January 2022

1. The January reads for Tamarack City were completed on 01/01/2022 and everything went fine.
2. Tamarack City January bills were sent out on January 3, 2022.
3. Penalties calculated for the January 2022 Tamarack City bills not paid by the due date came to \$241.44. Penalties calculated for Dollar Bay came to \$657.45.
4. All TLASA billings went out through December 2021. To note: we are actually reimbursed \$0.75 per customer in Tamarack City by the TLASA, not just \$0.38 like we previously thought. I can get more info for the February meeting to discuss.
5. All reports are caught up and figured out. I had to work with the previous water secretary and BS& A to get Mason split out from Tamarack City, so that I could appropriately credit the water to OT water, and credit the sewer to Mason Sewer. It's all straightened out now.

Christa M. Gardner
Submitted by Christa Gardner

Acting Water Department Secretary

COPY

Mark Halkola

From: jim silra [wsilra55@hotmail.com]
Sent: Wednesday, December 8, 2021 8:43 AM
To: supervisor@osceolatwp.com
Subject: Mason wastewater

Mason is working good. Still have two issues with low level alarm and water in electrical cabinet. Andy keranen had sent emails to crane and contractor. Just waiting for responses.

Sent from Samsung tablet