

Osceola Township
Water System Improvements
EGLE – Drinking Water Revolving Fund (DWSRF)
Summary of Process

January 2023

The following is a brief outline of the process which EGLE - Drinking Water Revolving Fund will require the Township to complete if the Township moves forward with a water project.

1. Typically the Owner will be required to meet with EGLE - Drinking Water Revolving Fund Specialist Angela Yu to review the Notice of Intent and the application process for DWRF funding. Done.
2. UPEA prepares Project Plan and Application, due June 1, 2023. The major items which take some time to complete are listed below:
 - Preliminary Engineering Report prepared according to EGLE Project Plan Preparation Guidance document.
 - Environmental review prepared according to EGLE standards.
 - Public Hearing, including a 30-day Public Review Period of the Project Plan.
3. Upon all application items being satisfied, EGLE will review application and score submission per their scoring criteria. Based on where the project scores in relationship to the rest of the applications and the available money, the project may or may not be funded.
4. The listing of scoring and successful project applications will be released October 2023.
5. Upon successful funding application, the Township will publish a 45-day Notice of Referendum for Bonding.
6. If the Referendum results in no petitions being filed, UPEA would then begin design of the project which would include:
 - Topographic Surveys
 - Soil Borings
 - Final Design and Permitting of Plans and Specifications
 - Preparing and Coordinating Right of Way Documents with Authority and Authority's Attorney, if applicable.
 - Application for Construction Permits

7. Upon approval of all Design Documents by EGLE and permit agencies, UPEA would advertise the project for bidding, conduct a bid opening, review bids, make recommendation for award, and compile necessary documents required by EGLE to go to closing.
8. EGLE - Drinking Water Revolving Fund loan closing happens after bidding and contract award.
9. Construction can begin immediately following the loan closing in June 2024.

It is important to know that EGLE does not disburse any funds until the closing of the loan. At the time of closing the community is reimbursed for all eligible expenses incurred through that time. UPEA understands that smaller communities may not have funds available to cover all of the cost of the project through loan closing. Therefore, UPEA has options for the Community to consider for funding the upfront cost.